

**TENNESSEE BOARD OF LICENSED PROFESSIONAL COUNSELORS, MARITAL  
AND FAMILY THERAPIST AND CLINICAL PASTORAL THERAPIST MINUTES**

**Date:** February 18, 2005

**Time:** 9:00 A.M., CST

**Location:** Cumberland Room  
Ground Floor, Cordell Hull Building  
Nashville, TN 37247

**Board Members**

**Present:** Stuart Bonnington, L.M.F.T., Chair  
Murphy Martin, L.P.C., Secretary/Treasurer  
Janet Scott, L.P.C.  
Dan Hammer, L.M.F.T.

**Staff Present:** Sherry Owens, Board Administrator  
Rick Agee, Unit Director  
Barbara Maxwell, Administrative Director  
Stacy Lannan, Licensing Tech/Administrative Assistant  
Bob Kraemer, Advisory Attorney

Dr. Bonnington, Chair, called the meeting to order at 9:00 a.m. A sufficient number of board members were present to constitute a quorum.

**Review Minutes**

Upon review of the November 12, 2004 minutes, Dr. Martin made a motion, seconded by Dr. Scott, to approve the minutes as written. The motion carried.

**Conflict of Interest Policy**

Mr. Kraemer reviewed the conflict of interest policy with the board asking the board members to disclose any conflict of interest they may have prior to contested cases or any other legal proceedings or matters to determine if there is a conflict in interest.

**Office of General Counsel Report**

Mr. Kraemer reviewed the OGC report with the board stating that there are no contested cases to be presented to the board at this meeting.

Mr. Kraemer said that Rule 0450-1-.07, 0450-2-.06, .07, 0450-3-.07, .08 update application process and reduces fees, went into effect December 20, 2004; Rule 0450-1, 2, 3,-.12 regarding continuing education course approval, went into effect January 1, 2005; Rule 0450-2-.01,-.10 regarding supervisor in training, goes into effect March 13, 2005.

After discussing Rule 63-22-114 regarding confidential relationships and communications between licensed marital and family therapists, licensed professional counselors or certified clinical pastoral therapists, the board tabled the discussion for the next meeting.

### **Investigative Report**

Mr. Agee reviewed the investigative report with the board stating there is one complaint pending from 2004 and no new complaints for licensed professional counselors and for marital and family therapists.

### **Disciplinary Report**

Mr. Agee reviewed the disciplinary report with the board stating that one practitioner is on probation which expires in May 2005. Mr. Agee said the practitioner must appear before the board with an order of compliance.

### **Financial Report**

Mr. Agee reviewed the financial report with the board stating that there is a carryover from June 30, 2004 of \$73, 496.84. Mr. Agee reminded the board that Health Related Boards is getting a new RBS system which costs will be shared between all the boards.

### **Administrative Report**

Ms. Owens reviewed the administrative report with the board, stating that Licensed Professional Counselors have 946 active licensees, 147 retired and 149 failed to renew, Marriage and Family Therapists have 261 active licensees, 58 retired and 38 failed to renew and Clinical Pastoral Therapists have 28 active licensees, 4 retired and 2 failed to renew.

Ms. Owens said she will have the CQI report ready for the next meeting. Ms. Owens reminded the board to submit all travel 120 days prior to the travel for review and possible approval. Ms. Owens stated that there was an increase of \$.38 per mile for travel.

### **Jerry Kosten, Rules Coordinator**

Mr. Kosten discussed and proposed mandatory criminal background checks for all new applicants, stating the issue resulted from the audit conducted by the Office of the Comptroller of the Treasury. Mr. Kosten said the background check will be a nation wide FBI and TBI search at a cost of \$56 to the applicant. Mr. Kosten said the hearing for the criminal background checks will take place on April 21, 2005.

Dr. Hammer made a motion, seconded by Dr. Scott, to authorize the rulemaking hearing for the criminal background checks. The motion carried.

Mr. Kosten stated that the board needed to discuss and consider a rulemaking hearing on specification of hours for the practicum and or internship for Marital and Family Therapist. Mr. Kosten said it was tabled at the last meeting because Dr. Bonnington was not convinced 300 hours would be adequate.

Upon discussion, Dr. Hammer asked to table the discussion of the number of practitioner hours until next meeting. The discussion was tabled.

### **Ratify Oral Exam**

Dr. Scott made a motion, seconded by Dr. Martin to ratify the following oral exam:

#### **LPC-MHSP**

**Linda Graham  
Solomie Gwinn  
Jill Faughn  
Caryn Schmitz  
Carlin Giles  
Teresa Atwood**

#### **MFT**

**King Counts  
Tina Zanders  
Daniel Wick  
Lenn Milam  
Richard Barbee**

#### **CPT**

**Craig Wascovich**

The motion carried.

### **Ratify Newly Licensed/Reinstated LPC's, MFT's and CPT's**

Dr. Hammer made a motion, seconded by Dr. Scott to ratify the lists of newly licensed and Reinstated LPC's, MFT's and CPT's:

#### **Newly Licensed**

LPC

**Jaye Kemp Bilyeu**  
**Anita Cara Cochran**  
**Sharon Dale**  
**Patricia Daubert-Hitchcock**  
**Lawanda Hall**  
**William Hobbs**  
**Sabrina D. Reagan**

MFT

**Daniel Wick**  
**Tina Zanders**

CPT

**None**

**Reinstated**

LPC

**Rebecca L. Buckles**  
**Festus Imasuen**  
**Layne Pickett**  
**Lonnie Smith**  
**Sheila Webb Speight**

MFT

**None**

CPT

**None**

The motion carried.

**CACREP**

Dr. Bonnington discussed the CACREP educational standards stating “Social and Cultural diversity” that is not included under course work on the application form. Dr. Bonnington requested that we put that on the LPC worksheet.

Ms. Owens said she would have that changed on the internet next week.

### **Review Applicant Files**

Ms. Owens stated that there were no files to review.

### **Board Business**

The board reviewed a letter from Lindsay Lowen requesting to use the course requirements she received in Georgia for her licensure in the state of Tennessee.

The board asked Ms. Owens to respond to Ms. Lowen and ask her to submit a course syllabus.

The board reviewed a letter from Victoria Starkey requesting an extension on her temporary license for Marriage and Family Therapy.

Dr. Bonnington stated that the board has no authority to extend temporary licenses.

With no other business to conduct Dr. Hammer made a motion, seconded by Dr. Martin to adjourn the meeting at 10:17 a.m. The motion carried.

SO/G3015140/PCmin